

### FEES ASSOCIATED WITH STUDIES

- (1) The fee for services associated with the admission procedure under Article 11, Para 1 (a) is 0.2 times the base rounded down to the nearest 50 crowns.
- (2) The fee for studies exceeding the standard period of study under Article 11, Para 1 (ba) is for each six months or part thereof of study is calculated according to the following formula

$$4,6 * \text{základ} * \left(1 + \frac{KEN - 1}{2}\right)$$

and rounded down to the nearest 100 crowns<sup>1</sup>.

The list of study programmes with the coefficients of the economic demands of the studies is published in the public section of the CTU website.

- (3) The fee for studies in a study programme in a foreign language pursuant to Article 11, Para 1 (bb) is given in the following table (in CZK per semester)

Constituent part	Faculty study programmes		
	Bachelor	Master	Doctoral
FCE	55,000	66,000	500
FME	55,000	66,000	500
FEL	55,000	66,000	500
FNSPE	55,000	66,000	500
FA	55,000	66,000	500
FTS	55,000	66,000	500
FBME	55,000	66,000	500
FIT	64,000	64,000	500
	Study programmes outside faculties		
X	55,000	66,000	500

The rector can reduce the amount of the fee upon proposal of the dean of faculty or director of constituent part.

<sup>1</sup> "KEN" stands for the coefficient of economic demands of the study programme.

(4) Reasons for the remission or reduction of the fee for studies exceeding the standard period of study (pursuant to Article 11, Para 5)

Reason number	Reason	Life situation	Required documents
1	Social	Difficult social situation – economic hardship	Confirmation of social benefits
2	Social	Difficult social situation – recipient of child benefits	Confirmation of child benefits (student)
3	Social	Loss of one or both parents up to 26 years of age of the student	Documents from the registry office
4	Social	Above-standard necessary care for own or adopted child / parent of a child up to three years of age	Relevant documents, child's birth certificate
5	Social	Necessary personal care for disabled or invalid person	Relevant documents
6	Health	Permanent physical impairment	Student is holder of sever disability ID, severe disability with assistant ID, assessment of disability pension
7	Health	Special needs of student	Student is registered with the ELSA CTU centre
8	Health	Long-term hospitalization or serious illness (during current studies)	Medical certificate
9	Study	Excellent study results (weighted study average until now up to 1.20 included, at the same time earned a minimum of 30 credits for each completed semester of studies and at least 4 subjects per semester are marked)	Extract from IS CTU
10	Study	Study stay abroad lasting at least two semesters provided the outgoing student did not interrupt their studies	Statement of the study department of the constituent part
11	Study	Enrolled in the 1st year before the start of the academic year; (June/July/August)	Extract from IS CTU
12	Study	Interruption of studies during the period for which the fee was assessed	Extract from IS CTU – decision on the interruption of studies
13	Study	Successful completion of studies after the start of the given period of assessment (up to 1 month / up to 2 months / up to 3 months)	Extract from IS CTU – confirmation of completion of studies

14	Study	Abandonment of studies under Section 56, Para 1 (a) of the Act, or termination of studies for failing to meet the requirements under Section 56, Para 1 (b) of the Act, after the start of the given period of assessment (up to 14 days / up to 1 month / up to 2 months / up to 3 months)	Extract from IS CTU
15	Study	Concurrence of fees for studies exceeding the standard period of study in the same period of assessment or in part thereof (in the extent of 0-100% of the period of overlap of the period of assessment)	Extract from IS CTU
16	Study	Organizational reasons on the part of the faculty or CTU that the student cannot influence	Statement of the study department of the constituent part
17	Study	Inclusion of unsuccessful master (but not follow-up master) studies in the fee in bachelor or further master study programme.	Extract from the Students' Register (SIMS)
18	Study	Inclusion of previous unsuccessful studies in case that the unsuccessful student subsequently successfully completed a study programme of the same type at a private, state or foreign university	Confirmation of completion of studies, in case of studies abroad – nostrification.

The amount of the reduced fee (in % of the assessed fee)

Reason number	1st assessment	2nd assessment	3rd assessment	4th assessment
1	75	75	75	50
2	50	50	50	50
3*	100/0-100*	100/0-100*	100/0-100*	100/0-100*
4*	50-100/100/0-100*	50-100/100/0-100*	50-100/100/0-100*	50-100/100/0-100*
5	50-100	50-100	25-100	25-100
6	100	100	100	100
7	10-100	10-100	10-100	10-100
8	25-100	25-100	10-100	10-100
9	50-100	25-50	0-25	0-25
10	75-100	25-75	0	0
11	30/20/10	0	0	0
12	0-100	0-100	0-100	0-100
13	100/80/50	100/80/50	100/80/50	100/80/50
14	100/85/70/50	100/85/70/50	100/85/70/50	100/85/70/50
15	0-100	0-100	0-100	0-100
16	0-100	0-100	0-100	0-100
17	100	100	80	80

18**	0-100	0-100	0-100	0-100
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\* In case the critical moment (student turning 26 in reason no. 3, or the child turning 3 in reason no. 4) takes place in the course of the period of assessment, the fee is calculated according to the number of days before the critical moment.

\*\* The amount of the remission directly correlates with the number of days studied in a bachelor study programme in the Czech Republic according to the entry in the registry office.

Notes:

- a) An appeal against the assessment of a fee together with a request for remission, reduction of a fee or postponement of the due date cannot be granted despite the presentation of evidence of the abovementioned reasons if the deadline for filing an appeal against the assessment of the fee has been missed. The missing of the deadline can be pardoned provided a request to pardon the missing of the deadline is filed together with the delayed appeal within 15 days after the obstacle that prevented the filing of the appeal was removed, and provided the student is able to prove that the obstacle were serious reasons that occurred without any fault on the student's part.
- b) Students that have committed a disciplinary offense cannot apply for a reduction of the fee for reasons 9 to 18.
- c) In the event of concurrence of multiple reasons, the reduction or remission of the fee shall be assessed individually taking into account the abovementioned limits.
- d) The study fee is assessed for each study in each bachelor or master study programme independently; also appeals against the assessment of the fee and assessment of the application for remission or reduction of the fee and the postponement of the due date are assessed individually."