

Purpose of Personal Data Processing –

Studies in an Accredited Study Programme – Mandatory Practical Training

1. Identification of the purpose: 9.
2. Title of the purpose of personal data processing: **Studies in an Accredited Study Programme – Mandatory Practical Training.**
3. Identification of the data controller and the processor: Czech Technical University in Prague, (CTU), registered address: Czech Republic, 166 36 Prague - Dejvice, Zikova 4, Tax ID: CZ68407700, ID: 68407700, <https://www.cvut.cz/>.
4. Contact details of the data protection officer: E-mail: dpo@cvut.cz.
5. Legal basis: Performance of a task carried out in the public interest or in the exercise of official authority, fulfilment of a legal obligation, legitimate interests of the data controller or a third party.
6. Description and justification: CTU keeps records of the following personal data of a student in order to comply with the obligations arising from Act No. 111/1998 Coll., on Higher Education Institutions; Act No. 500/2004 Coll., Code of Administrative Procedure; Act No. 301/2000 Coll., on Registers, Names and Surnames; legitimate interest of the data controller; the performance of tasks carried out in the public interest, Article 6, Para 1 (e), Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR).
7. Scope of data:
 - First name or names,
 - Surname,
 - Degrees,
 - Date of birth,
 - Place and country of birth,
 - National identification number or a substitute national identification number according to the Register of Students,
 - Sex,
 - Citizenship,
 - Telephone,
 - E-mail,
 - Study programme and branch of study (or specialization), year of studies,
 - Inoculation against hepatitis B (applies only to students who take part in mandatory practical training in healthcare facilities),

- Student's medical records (for the purposes of mandatory practical training in a healthcare facility as part of the assessment of medical fitness for the work of a radiological assistant);
- A contract and other documents with a facility where mandatory practical training takes place, signed by the student,
- Criminal background check (if required by the facility where mandatory practical training takes place).

In case of students with Czech citizenship:

- Permanent address in the Czech Republic (street, house number, town, post code, country),

In case of foreign students:

- Service address in the Czech Republic (street, house number, town, post code, country).

8. Sources of personal data: The paper or electronic admission form from which data for studies are transferred, and, where appropriate, other communications from the data subject.
9. Transfer of personal data: Yes, to whom:
 - Facilities with which a contract on mandatory practical training is concluded.
10. Transfer of personal data outside the EU: Yes, to whom:
 - Facilities with which a contract on mandatory practical training is concluded.
11. Processing period: From the date of admission until the end of the 6th month following the month of the completion of studies.
12. In some cases of personal data processing, the data subject, for example, has the right to require the data controller to provide access to their personal data, the right to rectification or erasure thereof, or to restrict processing, and to raise objection to processing, as well as the right to data portability.
13. Right to withdraw consent to the processing of personal data: No.
14. The data subject has the right to lodge a complaint with the supervisory authority and to contact the data protection officer.
15. Automated decision-making or profiling: No.
16. Version: 1.0.
17. Valid from: 25 May 2018.