

Purpose of Personal Data Processing –

Appeal against the Decision on the Assessment of Fee for an Extended Study Period

1. Identification of the purpose: **4**
2. Title of the purpose of personal data processing: **Appeal against the Decision on Assessment of Fee for an Extended Study Period**
3. Identification of the data controller and the processor: Czech Technical University in Prague, (CTU), Registered address: Czech Republic, 166 36 Prague - Dejvice, Zikova 4, Tax ID: CZ68407700, ID: 68407700, <https://www.cvut.cz/>.
4. Contact details of the data protection officer: E-mail: dpo@cvut.cz.
5. Legal basis: Performance of a task carried out in the public interest or in the exercise of official authority, fulfilment of a legal obligation, legitimate interests of the data controller or a third party.
6. Description and justification: CTU keeps records of the following personal data of a student/graduate in order to comply with the obligations arising from Section 68, Para 4, Act No. 111/1998 Coll., on Higher Education Institutions, Act No. 500/2004 Coll., Code of Administrative Procedure, Act No. 301/2000 Coll., on Registers, Names and Surnames, Article 11, Para 4 and Appendix No. 5 to the CTU Statute, legitimate interest of the data controller, and the performance of tasks carried out in the public interest, Article 6, Para 1 (e), Regulation (EU) 2016/679 of the European Parliament and of the Council (GDPR).
7. Scope of data:
 - First name or names,
 - Surname,
 - Degrees,
 - Personal number,
 - Date of birth,
 - Permanent address (street, house number, town, post code, country),
 - Contact address (street, house number, town, post code, country),
 - Telephone,
 - E-mail,
 - Confirmation of social benefits,
 - Documents from the Register of Vital Records,
 - Medical documentation,

- Statement from the Register of Students,
 - Statement from the Study Information System,
 - Ref. No. of the decision on the appeal..
8. Sources of personal data: The paper or electronic form filled in by the student, including appendices, and, where appropriate, other communications from the data subject.
 9. Transfer of personal data: No.
 10. Transfer of personal data outside the EU: No.
 11. Processing period: From the receipt of the appeal against the assessment of fee until the end of the 10th calendar year following the year of the completion of studies.
 12. In some cases of personal data processing, the data subject, for example, has the right to require the data controller to provide access to their personal data, the right to rectification or erasure thereof, or to restrict processing, and to raise objection to processing, as well as the right to data portability.
 13. Right to withdraw consent to the processing of personal data: No.
 14. The data subject has the right to lodge a complaint with the supervisory authority and to contact the data protection officer.
 15. Automated decision-making or profiling: No.
 16. Version: 1.0.
 17. Valid from: 25 May 2018.