



## RECTOR'S ORDER

NO. 12/2017

### Recommended Aspects of Evaluation and Criteria for Habilitation Proceedings and Proceedings to Appoint Professors at CTU

- (1) By this order, in accordance with the valid *Rules of Habilitation Proceedings and Proceedings to Appoint Professors of the Czech Technical University in Prague* (hereinafter referred to as the "Rules")<sup>1</sup>, through Rector's provision the Recommended Aspects of Evaluation and Criteria for Habilitation Proceedings and Proceedings to Appoint Professors at CTU (hereinafter referred to as "proceedings") are issued.
- (2) Quantified criteria are an auxiliary basis for habilitation proceedings; the decisive evaluation of a candidate is carried out by the relevant Habilitation Committee, or by the faculty's Artistic Council, or possibly also by the CTU Scientific Council.
- (3) Quantified criteria
  - A) For each work, the number of points in the table of quantified criteria (Annex no. 1/ no. 2) will be added up based on its importance, up to the maximum number of points indicated for the item.
  - B) In case some works are the work of multiple authors, the number of points shall be reduced according to the applicant's share in the work. Unless the applicant's share is supported by a written statement of all co-authors, equal shares are presumed for all co-authors. The above reduction in points does not reflect the reception of the work.
  - C) Any result of creative activity or other achievement can be included in the table just once; if it manifests features of multiple items, it can be included and scored only in one of these items.
  - D) The minimum period of required teaching practice at university for associate professors/professors is 2 years/3 years in the field of study where the person wishes

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<sup>1</sup> Article 5 of the Rules in conjunction with Article 1, Para 3 (c) of the Rules and Article 15 of the Rules in conjunction with Article 10, Para 3 (c) of the Rules.

to habilitate/be appointed. In exceptional cases, the Rector may alleviate this requirement.

- E) The candidate may demand that the periods required for fulfilling the quantified criteria should have been suspended during their maternity/parental leave or service in the Armed Forces of the Czech Republic during posting abroad.
- (4) The Committee will issue a statement concerning candidate's publications known to have been published in a periodical, by a publishing house or a publisher that is included on the Beall's List<sup>2</sup>. This statement is a mandatory part of the minutes of the Committee's session, unless the Committee shall state that it is not aware of any such publication.
- (5) If the proposal for habilitation/appointment obtains the majority of votes of the Committee's members, in addition to the minutes and minimum requirements the Committee shall prepare a brief description of the associate professor/professor (in accordance with Annex no. 3/ no. 4 of the Rules). In case the proceedings are successful, this description will be published by CTU.
- (6) For proceedings initiated after 28 February 2017, quantified criteria in accordance with Annex No. 1/No. 2 of this regulation will be applied; for proceedings initiated before this date, the quantified criteria applicable at the time of initiation will be applied.
- (7) These Rules were discussed and approved<sup>3</sup> by the CTU Scientific Council on 27 June 2017.
- (8) This order comes into effect on 15 November 2017.

Annex no. 1 – Quantified criteria of CTU in Prague for habilitation proceedings

Annex no. 2 - Quantified criteria of CTU in Prague for proceedings to appoint professors

Annex no. 3 – Brief description of candidate in habilitation proceedings

Annex no. 4 - Brief description of candidate in proceedings to appoint professors

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Rector

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<sup>2</sup> A list of potential predatory journals created by a librarian Jeffrey Beall at the University of Colorado Denver.

<sup>3</sup> Article 5 and Article 15 of the Rules