



Pursuant to Section 36, Para 2, Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to some other Acts (the Higher Education Act), the Ministry of Education, Youth and Sports registered the Code of Accommodation Rules of the Czech Technical University in Prague under ref. no. MSMT-26821/2019-1 on 5 August 2019.

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Director of the Higher Education Department

**CODE OF ACCOMMODATION RULES
OF THE CZECH TECHNICAL UNIVERSITY IN PRAGUE**

**Article 1
Introductory provisions**

This Code of Accommodation Rules of the Czech Technical University in Prague regulates accommodation of students of the Czech Technical University in Prague (hereinafter referred to as "CTU"), graduates of CTU or students of other universities in CTU's accommodation establishments (hereinafter referred to as the "dorms"); students and graduates are hereinafter referred to as "students", unless stipulated otherwise in the text. The Code of Accommodation Rules also applies mutatis mutandis to students of other universities staying in the dorms and students of CTU staying in accommodation establishments of another public higher education institution based on an agreement concluded between public higher education institutions.

**Article 2
Definition of terms**

(1) The dorms refer to

- a) Accommodation establishments owned by CTU,
 - b) Accommodation establishments of other universities temporarily loaned to CTU to accommodate students of CTU,
 - c) Other accommodation establishments secured by CTU to accommodate students of CTU (in particular hotels, boarding houses).
- (2) The Accommodation Scenario and its annexes, the Accommodation Schedule and the General Conditions of Accommodation, refer to the regulation of processes and conditions for the provision of accommodation to students in the dorms. The Accommodation Scenario is issued by the rector after it has been discussed by the CTU Academic Senate.
 - (3) The House Rules, issued by the director of the dorms, refer to a set of basic rights and obligations of students staying in the dorms and of the CTU Service Facilities Administration or of another dorms operator (hereinafter referred to as "SFA") in securing the operation and maintenance of the dorms.
 - (4) Students' self-administration refers to a body that is authorized to act on behalf of students staying in the dorms, composed of students and elected by students, in accordance with the statute of the given students' self-administration.

Article 3 CTU dorms

- (1) The activity and operation of the dorms is managed and organized by the director of SFA in compliance with special regulations, internal regulations of CTU, internal regulations of its constituent parts or with regulations of another provider.
- (2) The director of SFA collaborates with the bodies of students' self-administration in solving problems related to students staying in the dorms.

Article 4 Taking decisions on accommodation

- (1) There is no legal title to accommodation in the dorms.
- (2) Accommodation shall be provided to students based on the CTU Accommodation Scenario (the Accommodation Schedule and the General Conditions of Accommodation) for the given academic year.
- (3) The accommodation shall be provided based on an agreement on accommodation concluded in accordance with the Civil Code.

Article 5 Placement of students in the dorms

- (1) Women and men will be provided separate accommodation.
- (2) A woman and a man can stay together in the accommodation upon request of either of them provided both students are 18 and older.
- (3) Upon request of a married student, accommodation can be provided to married couples in reserved dorms for married students provided both of them study at university and at least one of them is a student of CTU.

Article 6 Rights and obligations of students

- (1) Students have a right in particular to

- a) Apply for accommodation in accommodation establishments in compliance with the CTU Accommodation Scenario (the Accommodation Schedule and the General Conditions of Accommodation),
 - b) Conclude, in case they have been provided accommodation, an agreement on accommodation with CTU on the day of the accommodation at the latest,
 - c) Receive an accommodation ID of the dorms that allows them to enter the dorms where they are provided accommodation,
 - d) Stay in the CTU dorms when they are taking an examination for the duration of 2 nights per examination in accordance with the Accommodation Scenario in place; this provision applies only to students of CTU,
 - e) Book accommodation based on the Accommodation Scenario in place for the given academic year,
 - f) Use common areas of the dorms,
 - g) Be informed about important matters affecting the operation of the dorms at least one week prior, unless this is impossible due to emergency conditions,
 - h) Submit proposals to the bodies of the students' administration or to the head of the dorms.
- (2) Students in accommodation are obliged in particular to
- a) Conclude an agreement on accommodation and check in to the dorms in accordance with the Accommodation Scenario,
 - b) At the check-in present to the head of the dorms the documents needed for keeping records of the persons in accommodation set out in the Accommodation Scenario,
 - c) Comply with the provisions of this Code, instructions of the director of SFA, head of the dorms, unless they are inconsistent with special regulations, this Code and other internal regulations (the House Rules),
 - d) At the end of their stay, hand over to the dorms management the loaned inventory in order, hand over the room, return the accommodation ID and the keys, check out of the records and settle all, in particular pecuniary obligations towards CTU and have all this certified on the clearance card.
- (3) Other rights and obligations of students in accommodation are regulated by the Civil Code, the agreement on accommodation, the CTU Accommodation Scenario (the Accommodation Schedule and the General Conditions of Accommodation) and the House Rules of the given dorms and the Rules of Operation issued by CTU.

Article 7
Rights and obligations of SFA

- (1) In particular, SFA has a right to decide on student's applications for accommodation
- a) Conclude, change or cancel agreements on accommodation in accordance with special regulations and reasons agreed in the agreement on accommodation (General Conditions of Accommodation),
 - b) Issue operation instructions within its scope of competence.
- (2) SFA is obliged in particular to
- a) Properly manage the entrusted property, protect it from damage, destruction and loss.
 - b) Carry out bookings and placement of students in accordance with the Accommodation Scenario for the given academic year,
 - c) Collaborate with elected students' self-administrations and take care of students' legitimate interests.

Article 8
Temporary and final provisions

- (1) The CTU Code of Accommodation Rules registered by the Ministry of Education, Youth and Sports on 1 September 2017 under ref. no. MSMT-21850/2017, as amended, is cancelled.
- (2) This Code was adopted by the CTU Academic Senate pursuant to Section 9, Para 1 (b), point 3 of the Act on 19 June 2019.
- (3) Pursuant to Section 36, Para 4 of the Act, this Code comes into force on the day it is registered by the Ministry of Education, Youth and Sports.
- (4) This Code comes into effect on 9 September 2019.

doc. RNDr. Vojtěch Petráček, CSc., m. p.

Rector