

Pursuant to Section 36, Para 2, Act no. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to some other Acts (The Higher Education Act), the Ministry of Education, Youth and Sports registered the Statute of Visiting Professors of the Czech Technical University in Prague under ref. no. MSMT-21850/2017 on 1 September 2017.

.....
Mgr. Karolína Gondková
Director of the Higher Education Department

S T A T U T E
O F V I S I T I N G P R O F E S S O R S
O F T H E C Z E C H T E C H N I C A L U N I V E R S I T Y I N P R A G U E

Article 1
Introductory provisions

This Statute of Visiting Professors of the Czech Technical University in Prague (hereinafter as the “Statute”) is an internal regulation of the Czech Technical University in Prague (hereinafter as “CTU”) and is in accordance with Act no. 111/1998 Coll., on Higher Education Institutions and on Amendments and Supplements to some other Acts (The Higher Education Act), as amended.

Article 2
Conditions for appointing a Visiting Professor at CTU

The following people may become Visiting Professors at CTU (hereinafter as “Visiting Professor”):

- a) A teacher at university (professor, docent),
- b) An outstanding scholar at university,
- c) An outstanding expert who is not a teacher at university.

Article 3
Proceedings to appoint a Visiting Professor

- (1) The proceedings to appoint a Visiting Professor are initiated following a proposal of a dean or director of a CTU university institute.
- (2) The proceedings are conducted at the faculty, where the study programme, or field of study, is realized, for which the Visiting Professor shall be appointed, or at the university institute that participates in the realization of the study programme. The names of study programmes and fields of study are defined in the List of Accredited Study Programmes at CTU, which is kept by the CTU Rector’s Office.
- (3) The proposal to appoint a Visiting Professor is submitted to a dean or director of a university

institute. It must include the study programme/field of study for which the applicant is to be appointed and the period of their potential tenure at CTU.

(4) The following documents must be attached to the proposal:

- a) A CV,
- b) Documents proving the highest attained level of education and possibly also the awarded academic degree,
- c) Documents proving the awarded academic scientific degrees, or scientific ranks, or other professional qualification,
- d) An outline of professional and pedagogical activities,
- e) A list of scientific, expert or artistic work, course books and texts, or art works, or documents of artistic work,
- f) Results of execution of major projects, discoveries or major inventions,
- g) Results in education of scholars or artists.

If the candidate collaborates with CTU and/or is well-known at the faculty or university institute, the documents pursuant to letters (b) to (g) may not be required. In this respect, the decision of the scientific or artistic council (hereinafter as the "Scientific Council") of the given faculty or university institute is sufficient for the discussion of the CTU Scientific Council.

(5) Provided the requirements stipulated in Para 4 are met, a dean or director of a university institute will submit a proposal with an attachment and their statement to the Scientific Council of the faculty or university institute.

(6) The Scientific Council of the faculty or university institute will decide on:

- a) Termination of the proceedings to appoint a Visiting Professor, or
- b) Submitting the proposal to appoint a Visiting Professor to the dean or director of a university institute for further discussion.

(7) A dean or director of a university institute will inform the proposer about the termination of the proceedings to appoint a Visiting Professor pursuant to Para 6 (a) hereof.

(8) A dean or director of a university institute will present a proposal to appoint a Visiting Professor pursuant to Para 6 (b) hereof to the rector, together with the documents stipulated in Para 4, who will submit it for discussion at the CTU Scientific Council.

(9) After discussing the proposal, the CTU Scientific Council will decide on:

- a) Termination of the proceedings to appoint a Visiting Professor and will return the proposal and the documents to the dean or director of a university institute, who will inform the applicant about the decision, or
- b) Will present the proposal to the rector to appoint a Visiting Professor.

Article 4

Appointment of a Visiting Professor

(1) The rector will appoint a Visiting Professor based on a proposal of the CTU Scientific Council pursuant to Article 3 Para 9 (b) hereof.

(2) The Visiting Professor will receive an appointment certificate from the rector. The certificate

Statute of Visiting Professors of the Czech Technical University in Prague

includes:

- a) Name and surname,
 - b) Date and place of birth,
 - c) The study programme/field of study for which the Visiting Professor is appointed and the period of effectiveness of the appointment.
- (3) The certificates are drawn in Czech and English.
- (4) A register of Visiting Professors at CTU is kept by the Department of Science and Research at the Rector's Office.

Article 5

Rights and responsibilities of a Visiting Professor

- (1) A Visiting Professor carries out educational and creative activities at the department of the faculty or university institute, where they work.
- (2) A dean or director of a university institute will stipulate the conditions for the specific work undertaken by the Visiting Professor.
- (3) A Visiting Professor is not an academic worker and cannot vote in or be elected to Academic Senates. In all other respects they enjoy the same rights as if they were an academic worker.
- (4) A Visiting Professor's employment relations are regulated by special regulations.

Article 6

Final provisions

- (1) The Statute of Visiting Professors registered by the Ministry of Education, Youth and Sports on 23 April 1999 under ref. no. 19 976/99-30, as amended is repealed.
- (2) Visiting Professors at CTU designated (appointed) before this Statute came into effect are Visiting Professors under this Statute.
- (3) This Statute was approved by the CTU Academic Senate on 28 June 2017 pursuant to Section 9, Para 1 (b), point 3 of the Act.
- (4) This Statute comes into force pursuant to Section 36, Para 4 of the Act on the day it is registered by the Ministry of Education, Youth and Sports.
- (5) This Statute comes into effect on 1 September 2017.

Prof. Ing. Petr Konvalinka, CSc. FEng. m. p.
Rector