**Annex 1**

**Application for Assessment of the Committee for Ethics in Research of the Scientific Council of CTU in Prague**

The application is submitted by head of department of the proposer to the Rector preferentially by e-mail to the Secretariat.

Unless there are complications, it will be processed within 14 days. The Rector’s Secretariat will inform about the result.

For a project of a research or qualification thesis or seminar paper that involves human participants

**Name of project:** Fill in the name of the project (e.g. the title of the bachelor thesis)

**Form of project:** Research work / seminar paper / bachelor / diploma/ doctoral / rigorosum / habilitation thesis choose what applies, erase the rest

**Implementation period:** State as month + year (only future period before data collection)

**Proposer:** Name, surname, degrees, workplace (CTU in Prague + faculty + department)

**Main researcher:** Name, surname, degrees, department (CTU in Prague + faculty + department)

**Place of research (workplace):** State the workplace where the research will take place (if this information needs to be anonymized, put “anonymize” in brackets after the workplace)

**Researcher(s):** Name, surname, degrees, department (CTU in Prague + faculty + department)

**Supervisor (in case of student theses):** State only in case of bachelor/diploma/doctoral thesis

**Financial support:** State only in case the project has received financial support (e.g. name of grant)

**Description of project:** Give a brief description of the project, aims of the project and the methods used. Describe the methods in detail with respect to the involvement of participants – i.e. strive to clearly define the type of study (e.g. observational cross-sectional study, observational longitudinal study, experiment) and present in detail the method of data collection (e.g. laboratory tests, questionnaire, observation) so that it is clear what the participants will do (i.e. no need to elaborate on the methods of data processing).

**Specification of participants in research:** Expected number of participants; their approximate age; *if relevant for the research*: medical prerequisites for participation (do they have a valid medical check?), their experience in relation to planned activities (e.g. performance athletes in the given discipline), contraindications (i.e. who cannot be included in the project?) and state which expert will select the participants based on contraindications.

**Ensuring safety:** State risks – based on the nature of the research (particularly carefully in case of motor tests, physical interventions, etc.) and how you plan to mitigate them: e.g. presence of medical/expert supervisor; name of the responsible professional that will be present in the research, their field of expertise; emphasize ensuring adequate environmental conditions and adequate preparation of participants to carry out research activities (e.g. a warm-up), etc.

In case of invasive methods it is necessary to justify their use and ensure that they are carried out by qualified personnel (e.g. blood collection will be performed by a qualified health care professional). In case of non-invasive methods, it must be stated that they are non-invasive methods.

**Ethical aspects of research:** Justification of research in case it involves vulnerable groups and individuals (i.e. children, pregnant and breastfeeding women, mentally ill individuals, prisoners, individuals from underdeveloped communities, etc.) – Explain the benefit to the entire vulnerable group, especially with regards to health benefits.

Personal data protection (e.g. The acquired data will be processed and safely stored in anonymous form and published in the bachelor (or other) thesis, or in specialized journals, monographs and presented at conferences, or used for further research at CTU IN PRAGUE. After anonymization, the personal data will be deleted.).

Making photos/videos of the participants (e.g. No photos or videos will be made during the research. OR Anonymization of individuals in photos will be carried out by blacking out/blurring of faces or body parts, features that could lead to identification of an individual. Non-anonymized photos will be deleted after the end of the research.).

I will make maximum effort to ensure that the obtained data are not abused.

**Text of the informed consent:** Attached (Attach a proposal of the informed consent; participant will sign it only after the project is approved.)

**All participants in research on the part of the researcher** are obliged to protect life, health, dignity, integrity, the right to self-determination, privacy and personal data of the subjects in research, and to take all precautionary measures. It is always the responsibility of the participants in research on the part of the researcher and never the subjects to protect the subjects in research even if they have given their consent to participate in research. All participants in research on the part of the researcher must take into consideration ethical, legal, regulatory standards and rules guiding human subject research that apply in the Czech Republic as well as internationally.

I confirm that this project description corresponds to the proposal of the project implementation and that in case of any changes in the project, especially regarding the used methods, I will send a revised application to the Ethics Commission of CTU in Prague.

In Prague, on: Date of submitting the last version Proposer’s signature: